

Hong Kong, China Sports Association for Persons with Intellectual Disability
Special Olympics Hong Kong

Registration for Agency Members, Athletes and Participants

I. Introduction

The service users of our Association can be mainly categorized as “Registered Agency Member”, “Registered Athletes” and “Registered Participants”. The registration year of our Association is from 1 April to 31 March of the following year. All the service users are eligible to join the activities organized by our Association only if they register in that registration year. Renewal is required.

“Registered Agency Member”

1. Any organizations serving persons with intellectual disability may apply to become agency member of the Association and participate in various activities organized by the Association in accordance with the regulations, but shall not enjoy the right to vote and to be voted at the General Assembly.

“Registered Athletes”

1. Applicants must be persons with intellectual disabilities.
2. Successful applicants can participate in the "Activities", "Training Courses" and "Competitions" organized by Hong Kong, China Sports Association for Persons with Intellectual Disability and Special Olympics Hong Kong.

“Registered Participants”

1. Applicants must be persons with intellectual disabilities.
2. Successful applicants can participate in the "Activities" and "Foundation Training Courses" organized by Hong Kong, China Sports Association for Persons with Intellectual Disability and Special Olympics Hong Kong.
3. If a "Registered Participants" wishes to become a "Registered Athletes", they must meet the registration requirements and submit relevant documents.

II. Annual Fee

“Registered Agency Member”

1. Annual Fee of “Registered Agency Member” is HK\$200.

“Registered Athletes” and “Registered Participants”

1. Annual Fee of “Registered Athletes” is HK\$21.
2. No annual fee is required for “Registered Participants”.

III. Application procedures

“Registered Agency Member”

1. If the institute wants to register as an agency member, please download the "Registered Agency Member Application Form" from the website with crossed cheque to the Association by post or in person (Unit No.2, Lower Ground Floor, Lek Yuen Community Hall, Shatin, New Territories) for processing.

“Registered Athletes” and “Registered Participants”

1. The institute must be registered as the Agency Member of our Association and prepare the following documents for the applicants:

	Details	New Registered Athletes	Renewed Registered Athletes	New Registered Participants	Renewed Registered Participants
Form A	學員資料表*	✓	✓	✓	✓
Form B	Registration Athlete Application Form	✓	✓		
Form C	Parent Consent	✓			
Form D	Medical Certification Form	✓			
Form E	Parent Consent (For Renewal Only)		✓		
Form F	Health Record Sheet		✓		

* Please email Form A 「學員資料表」 (Excel) to adm@hksapid.org.hk

2. Submit with other verified documents and cheque (if applicable) to our Association in person or by post (Unit No.2, Lower Ground Floor, Lek Yuen Community Hall, Shatin, New Territories) for processing.
3. Once we have received all the correct documents and cheque for the relevant application. We will verify and further process. Official receipt will be mailed to the organization for filing once it is completed.

IV. Remarks

1. Institutions must apply for students to become "Registered Participants" or "Registered Athletes" before they can register for activities or competitions.
2. Please check all the forms carefully. Once the application is made, the fee paid will not be refunded or transferred
3. All registered students are not allowed to impersonate others in any training, competition or other activities. If found, the Association will immediately disqualify that.
4. The information provided by the institutions will be used by the Association and Special Olympics International to process athlete records and statistical data;
5. If institutions need to change the personal information of students, please refer to the Association's Personal Information Collection Statement for details.
6. Any member who wishes to withdraw from the membership during the validity period must notify the Association in writing before it comes to be effective. (Details please refer to SQS Chapter 10)
7. Enquiries:
Registration matters: 2161 9518 Ms. Silvia Wu
Registration for various activities, training courses and competitions: 2161 9500 for enquiries (Responsible colleagues)